

# Employer Workshop: RI Workers' Compensation Forms

Due to changes in data management within the RI Division of Workers' Compensation, it is now mandatory that employers use only those claim forms approved by the Division. These forms include the **Employer's First Report of Alleged Occupational Injury, Disease or Fatality (DWC-01)**, required by RI General Law 28-32-1. Please note that the Division will not accept any inappropriate or incomplete form. If the form is incomplete, a corrected form will be expected within the statutory period. A \$250 penalty may be imposed against the employer if this requirement is not met, even if claims are reported through a service or insurer.

All claim forms are available in fill-in format on our web site at [www.dlt.state.ri.us/wc](http://www.dlt.state.ri.us/wc)

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As part of the Division of Workers' Compensation Education Unit's continuing effort to provide training and education, we are sponsoring **free** workshops for employers. An overview of the employer reporting requirements and appropriate claim forms, including all required wage statements will be discussed.

## **WHO SHOULD ATTEND: Employers – Including those who use a reporting service**

<b>WHEN:</b>	<b>February 24, 2004</b>	<b>9:00 a.m. to 11:00 a.m.</b>
	<b>February 26, 2004</b>	<b>9:00 a.m. to 11:00 a.m.</b>
	<b>March 2, 2004</b>	<b>9:00 a.m. to 11:00 a.m.</b>

<b>WHERE:</b>	<b>Rhode Island Department of Labor and Training</b>
	<b>John O. Pastore Center</b>
	<b>1511 Pontiac Avenue, Building 73</b>
	<b>Cranston, Rhode Island 02920</b>

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**Reservations are required.** To register, please complete this form and

- mail to the Education Unit at 249 Blackstone Blvd. Providence, RI 02906,
- **or** fax response to (401) 222-4396,
- **or** call the Education Unit at (401) 462-8125.

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Please check your choice:**

\_\_\_\_\_ **2/24/04**                      \_\_\_\_\_ **2/26/04**                      \_\_\_\_\_ **3/2/04**

This facility is barrier free. If you need special accommodations, you must call the Education Unit at (401) 462-8125 seventy-two hours prior to date.